



Parcelforce Worldwide Tariff Code Search Tool

User Guide 1.0

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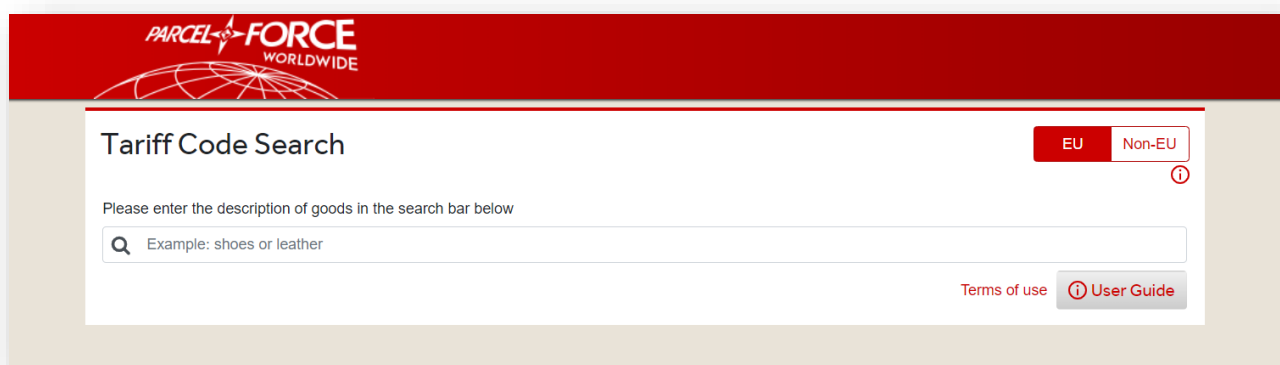
ACCESSING THE PARCELFORCE WORLDWIDE TARIFF CODE SEARCH TOOL

Our Tariff Code search tool will allow you to search for a suggested harmonisation (or 'HS') tariff code based on an item description. You can toggle between EU and Non-EU destinations to return an 8 or 6-digit code tariff code. The code is an internationally recognised standard which means your product items can easily be identified worldwide by all customs systems, regardless of language barriers.

Further information can be found here: <https://www.parcelforce.com/electronic-customs-data>

Parcelforce Tariff Code Search Tool URL below:

<https://apps.parcelforce.com/tariffcode>



WHERE IS YOUR EXPORT SHIPMENT GOING? EU OR NON-EU?

Select whether you are exporting your items to the EU (European Union) or are sending them to the rest of the world (Non-EU) by using the toggle button at the top right of the page as below

EU is selected



Or

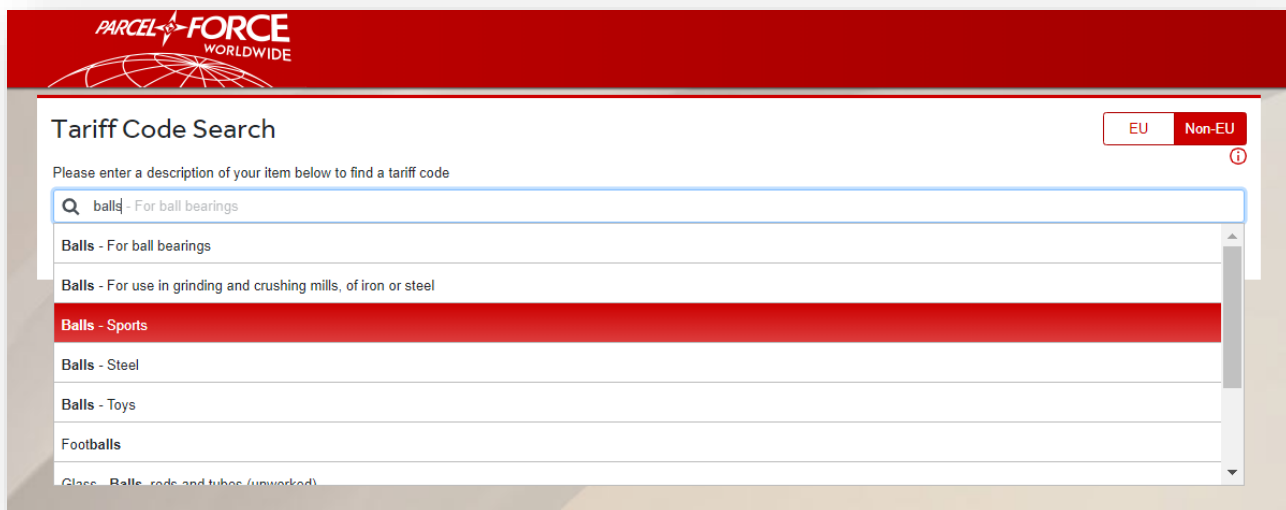
Rest of the World (Non-EU) is selected



SEARCH FOR A TARIFF CODE

Select the search field and start typing your item description. e.g. “Shoes”, “Leather” or “Balls”.

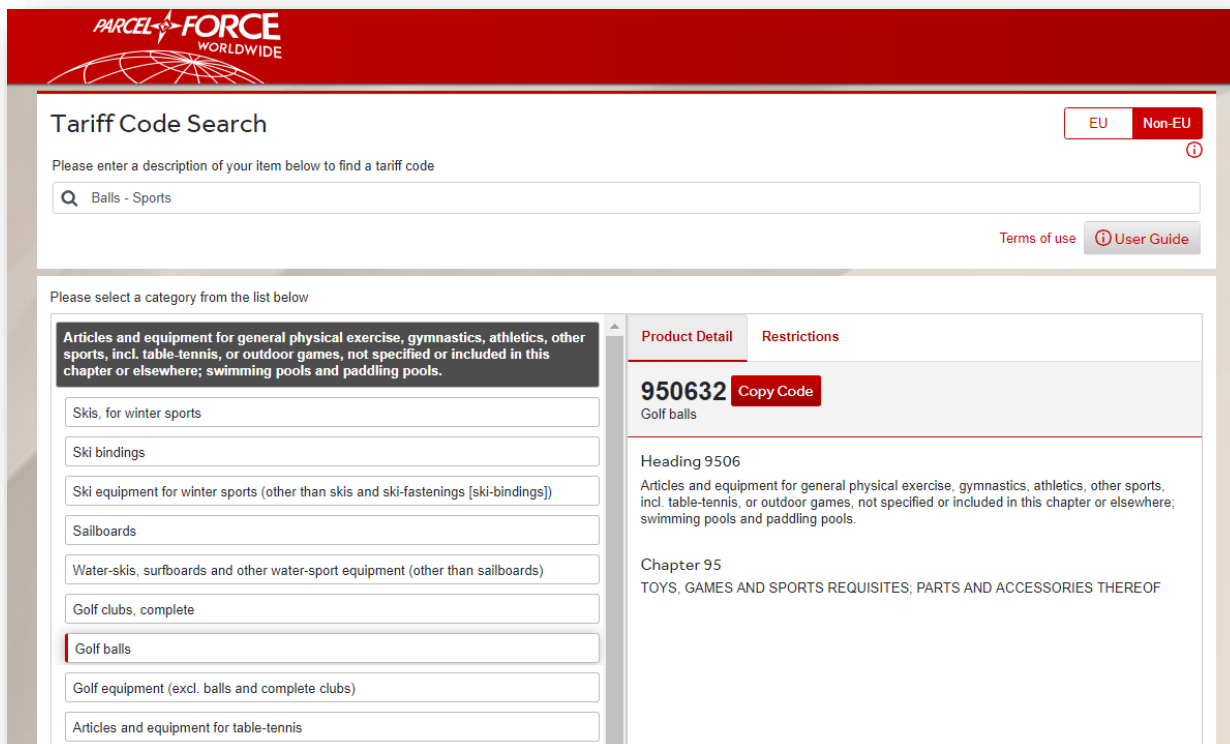
Then select an item from the drop-down list to define which heading you require



The screenshot shows the 'Tariff Code Search' interface. At the top, there is a red header with the 'PARCEL FORCE WORLDWIDE' logo. Below the header, the title 'Tariff Code Search' is displayed. To the right of the title are two buttons: 'EU' and 'Non-EU'. Below the title, there is a prompt: 'Please enter a description of your item below to find a tariff code'. A search input field contains the text 'balls - For ball bearings'. Below the input field is a list of search results:

- Balls - For ball bearings
- Balls - For use in grinding and crushing mills, of iron or steel
- Balls - Sports**
- Balls - Steel
- Balls - Toys
- Footballs
- Class - Balls, rods and tubes (unworked)

Having selected the heading, you are asked to select a subcategory from the list presented to narrow down the match to your specific item. Clicking on the subcategory provides details that are shown on the ‘Product Detail’ tab in the adjacent section.



The screenshot shows the 'Tariff Code Search' interface with the search results expanded. The search input field now contains 'Balls - Sports'. Below the input field, there are links for 'Terms of use' and 'User Guide'. Below the input field, there is a prompt: 'Please select a category from the list below'. A list of categories is shown, with 'Articles and equipment for general physical exercise, gymnastics, athletics, other sports, incl. table-tennis, or outdoor games, not specified or included in this chapter or elsewhere; swimming pools and paddling pools.' selected. Below the list, there are several subcategory options:

- Skis, for winter sports
- Ski bindings
- Ski equipment for winter sports (other than skis and ski-fastenings [ski-bindings])
- Sailboards
- Water-skis, surfboards and other water-sport equipment (other than sailboards)
- Golf clubs, complete
- Golf balls**
- Golf equipment (excl. balls and complete clubs)
- Articles and equipment for table-tennis

To the right of the list, there are two tabs: 'Product Detail' and 'Restrictions'. The 'Product Detail' tab is active, showing the following information:

- 950632** Copy Code
- Golf balls
- Heading 9506
- Articles and equipment for general physical exercise, gymnastics, athletics, other sports, incl. table-tennis, or outdoor games, not specified or included in this chapter or elsewhere; swimming pools and paddling pools.
- Chapter 95
- TOYS, GAMES AND SPORTS REQUISITES, PARTS AND ACCESSORIES THEREOF

To search for a new code simply **click back into the search bar** and start typing your new item description.

COPY YOUR TARIFF CODE

Click on the 'Copy Code' Button to copy the Trade Tariff Code to your clipboard.



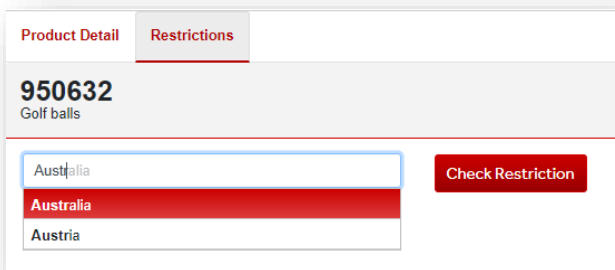
You may now paste the code into your shipment or as required using 'right click and paste' or using the standard CTRL-C / CTRL-V keyboard shortcut options.

CHECK FOR PROHIBITIONS OR RESTRICTIONS

To check if your item is prohibited or restricted to a destination country you can use our **Restrictions Checker** by clicking on the 'Restrictions' tab.

Start typing your destination country and select your country from the list.

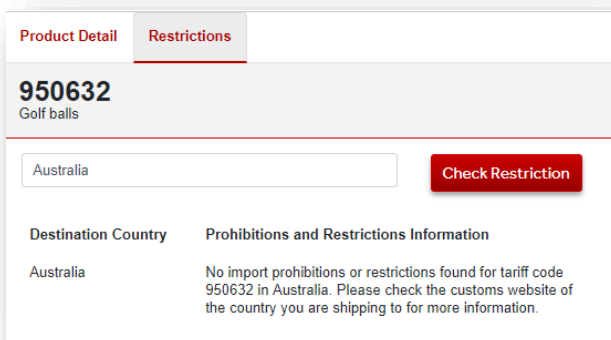
Then click on the 'Check Restriction' button to run the check.



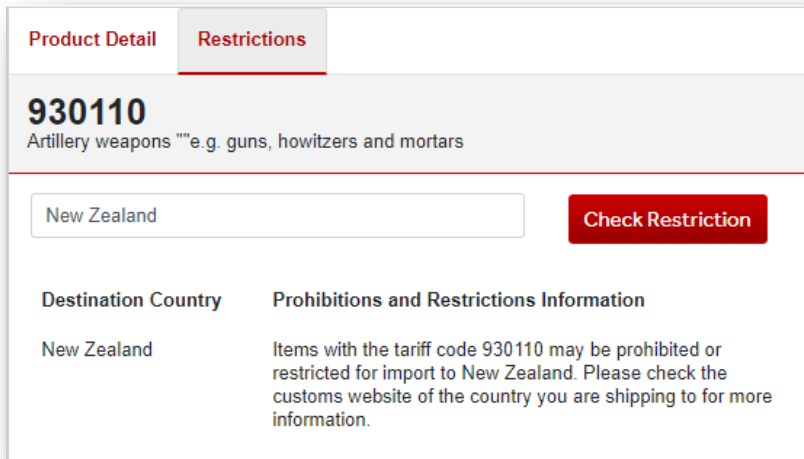
The results will let you know whether this item has a current prohibition or restriction to the destination country.

There are 3 potential outcomes;

1 – Tariff Code Data where there are no prohibitions or restrictions:



2 - Where there are prohibitions or restrictions:

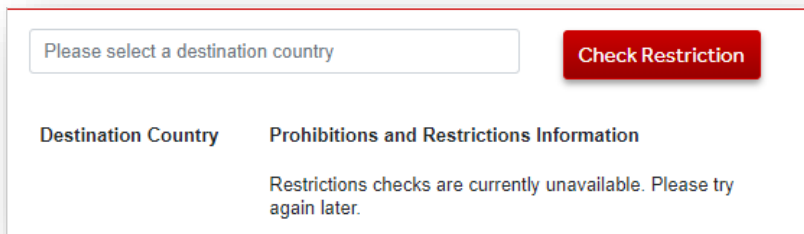


Destination Country	Prohibitions and Restrictions Information
New Zealand	Items with the tariff code 930110 may be prohibited or restricted for import to New Zealand. Please check the customs website of the country you are shipping to for more information.

When you find an item that has a restriction, please check the details on the destination country customs / government website for more information.

3 – There is not information available currently (system issue)

As every code should exist in every country, if the service is not available or information is not found / returned for the specific query, this is almost certainly due to an issue checking the foreign custom systems and you will get the message (below) to advise to try again later.



Destination Country	Prohibitions and Restrictions Information
	Restrictions checks are currently unavailable. Please try again later.

To search for a new code simply **click back into the search bar** and start typing your new item description.

SUPPORT

- For technical issues with the tariff code search tool, please contact the Parceland Online Systems helpdesk on **0344 800 6205** or email PFW.WDMO.HELPDESK@parceland.co.uk